Excellus

SUBJECT: In Home Services SECTION: CREDENTIALING POLICY NUMBER: CR-39	**EFFECTIVE DATE: 7/1/2024**
Applies to all products administered by the Plan except when changed by contract	

Policy Statement: The Plan recognizes the occasional need to credential licensed professionals rendering care to our members in a home setting. This policy is intended to address the credentialing of those In Home Services Practitioners to assure safety, continuity of care, and timely services to our members.

Definition:

In Home Service Practitioner – renders medical services in a member's home.
Service Area – the geographic areas where the Plan is licensed to sell its products.

Process:
A practitioner who meets the below criteria would be eligible to apply for Plan credentialing and to remain credentialed with the Plan:

1. Must have an appropriate contract in place with the Plan; and
2. Must meet applicable criteria within Plan's Credentialing Policies, for practicing specialty; (may include but is not limited to)
   a. maintain an active, unencumbered licensure.
   b. meet all board certification and/or competency requirements in accordance with the Health Plan's Credentialing/Recredentialing policies.
   c. perform Home Services consistent with the Plan's Service Area.
   d. be subject to chart reviews at the discretion of the Plan's Credentialing Committee.
   e. provide evidence to Plan of all electronic devices and storage media meeting HIPPA compliance.
   f. maintain professional liability policies, as required by the Plan, to ensure malpractice and liability coverage as required by the Health Plan.
   g. participate in quality assurance programs consistent with Plan requirements.
   h. provide accessible and timely care to members.

Approval of credentials, if granted by the Plan's Credentialing Committee, will be for a period not to exceed thirty-six (36) months with an annual update on the Home Service practitioner's compliance with this Policy.

The Plan's Credentialing Committee may receive, and review applications sought as an exception to this Policy.

Note: *Except as required by law, the Credentialing Committee reserves the right to grant exceptions to this policy for the good of the community.*

Committee Approvals:
Corporate Credentialing Committee: New Policy 6/24/2024, renewed 6/17/2026

Source: no previous formal policy